

What can you do to help?

IF YOU HAVE ANY CONCERNS ABOUT ANY OF THE CHILDREN IN OUR CARE, PLEASE REPORT THESE CONCERNS IMMEDIATELY BY CONTACTING Emily Mayne (Head of Centre) or Alex Smith

If your concern is out of school hours or falls during the school holidays, please contact:-

**Oxfordshire Social Care
Telephone: 01865 519800
Email: oscp@oxfordshire.gov.uk**

or

**The Local Police on 111 or
The NSPCC on 0808 800 5000**

This leaflet is an abridged version of our Safeguarding and Child Protection Policies, which can be found on our website.

What to do if you are a child?

Please speak to your teacher or another member of staff.

If you don't want to do that, contact ChildLine on 0800 11 11



Useful Websites

NSPCC
<http://www.nspcc.org.uk>

Childline
<https://www.childline.org.uk>

Oxfordshire Safeguarding Children Partnership
<https://www.oscp.org.uk/>

Parents Protect!
<http://www.parentsprotect.co.uk/>

Child Exploitation and Online Protection
<http://ceop.police.uk/>



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CEO: Ludivine Parmentier
Head of Centre: Emily Mayne

SAFEGUARDING INFORMATION LEAFLET



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Explore, Engage, Empower

Information for Pupils, Parents, Guardians, Staff and Visitors

**DESIGNATED SAFEGUARDING LEAD
EMILY MAYNE**

**DEPUTY DESIGNATED SAFEGUARDING LEAD
ALEX SMITH**

Safeguarding at Orchard Therapeutic Farm

At Orchard Therapeutic Farm we are committed to safeguarding and promoting the welfare of all the children in our care.

To ensure that we can deliver on this commitment, all our staff undertake continuous professional development and training in this area. Details of this can be found in our Child Protection & Safeguarding Policies.

Staff are trained in looking out for signs of abuse and neglect. Staff will report any concerns to the Designated Safeguarding Lead (DSL), who will decide on the most suitable course of action.

The Designated Safeguard Lead is **Emily Mayne (Head of Centre)**. All adults who work in school have a responsibility to read and understand all safeguarding policies.

All adults have access to all relevant documentation in the Staff Room.

What is Safeguarding?

It might be difficult to accept, but every child can be hurt, put at risk of harm or abused, regardless of their age, gender, religion, ethnicity or socio-economic group.

Safeguarding legislation and government guidance says that safeguarding means:

- ⇒ protecting children from maltreatment
- ⇒ preventing impairment of children's health or development
- ⇒ ensuring that children are growing up in circumstances consistent with the provision of safe and effective care.
- ⇒ taking action to enable all children and young people to have the best outcomes

and

“the action we take to promote the welfare of children and protect them from harm - is everyone's responsibility. Everyone who comes into contact with children and families has a role to play.”

Working together to Safeguard Children (HM Government 2018)

Safeguarding Expectations for Visitors

While on site you must:

- Sign in at reception and wear your visitor badge at all times
- Follow instructions from staff
- Remain in approved areas of the site
- Be supervised where required
- Respect the privacy and dignity of young people
- Follow health and safety guidance

Visitors Professional Conduct

Visitors must not:

- Be alone with a young person unless this has been authorised
- Exchange personal contact details with young people
- Use inappropriate language or behaviour
- Take photographs or videos of young people
- Share information about young people outside the organisation

If a child tells you something:

Do:

- Listen carefully
- Stay calm
- Take the child seriously
- Report the concern immediately to the DSL

Do not:

- Promise confidentiality
- Ask leading questions
- Investigate the concern yourself.

